



Victoria University  
of Bangladesh

To be filled in by Accounts Dept.  
\*Paid Fees Tk. \_\_\_\_\_  
(Cash/ Cheque) MR No. \_\_\_\_\_  
Date of Application \_\_\_\_\_

### Application Form for Retake

Name : \_\_\_\_\_ ID : \_\_\_\_\_  
Batch : \_\_\_\_\_ Program : \_\_\_\_\_

Spring-20

Summer-20

Fall-20

| Sl. No | Course Code | Course Title | Participated in (Semester) | Obtained Grade | Verified by (Exam Office) |
|--------|-------------|--------------|----------------------------|----------------|---------------------------|
| 1.     |             |              |                            |                |                           |
| 2.     |             |              |                            |                |                           |
| 3.     |             |              |                            |                |                           |
| 4.     |             |              |                            |                |                           |

Reason for Retake of the Course(s):

\_\_\_\_\_  
Signature of the Student

Recommendation of the Chairman:

\_\_\_\_\_  
Chairman of the Department

Approval of the Registrar/Vice-Chancellor

*Allowed/not allowed to Retake*

\_\_\_\_\_  
Registrar/Vice-Chancellor

\*Please note that retake fee is charged at the rate of 100% of the course fee.